

# WESTWOOD COMMUNITY FIVE ASSOCIATION

## CLUBHOUSE CONDITION REPORT

NAME : \_\_\_\_\_ EVENT DATE \_\_\_\_\_

ADDRESS OF MEMBER: \_\_\_\_\_

PHONE \_\_\_\_\_ CELL: \_\_\_\_\_

	BEFORE	AFTER
<b>1) HALL</b>		
A) CARPETING	_____	_____
B) DANCE FLOOR	_____	_____
C) TILE FLOOR	_____	_____
D) WALLS	_____	_____
E) CEILING	_____	_____
F) DOORS & LOCKS	_____	_____
G) WINDOWS	_____	_____
H) SIGNAGE	_____	_____
I) LIGHTS & FANS	_____	_____
J) SECURITY CAM	_____	_____
<b>2) KITCHEN</b>		
A) STOVE	_____	_____
B) HOOD	_____	_____
C) REFRIDGERATOR	_____	_____
D) SINK	_____	_____
E) CABINETS & COUNTERS	_____	_____
F) LIGHTING	_____	_____
G) FAN	_____	_____
<b>3) REST ROOM</b>		
A) FIXTURES	_____	_____
B) WALLS	_____	_____
C) CEILING	_____	_____
D) FLOOR	_____	_____
E) DOORS	_____	_____

4) ENTRANCES

A) DOORS

B) LIGHTING

5) CLUBHOUSE EVENT KEYS

REC'D \_\_\_\_\_

RETURNED \_\_\_\_\_

IF NO DAMAGES NOTED, CHECK HERE : BEFORE \_\_\_\_\_ AFTER \_\_\_\_\_

PRE INSPECTION \_\_\_\_\_

POST INSPECTION \_\_\_\_\_

OWNER \_\_\_\_\_

OWNER \_\_\_\_\_

PRINT \_\_\_\_\_

PRINT \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

PRINT \_\_\_\_\_

PRINT \_\_\_\_\_